

OVERVIEW

The University of Florida Digital Worlds Institute was founded and exists as an interdisciplinary institute with close ties and working affiliations across multiple Colleges. Assistant in, Associate in, and Senior Associates in Digital Arts and Sciences at the Digital Worlds Institute will be evaluated in the areas of Service, Professional Development and Practice and Teaching across various areas related to Digital Arts and Sciences. These non-tenure track Institute faculty are viewed as a diverse set of creative individuals who may excel in different areas. While it is not possible to completely specify all possible appropriate and meritorious activities, accomplishments, awards, etc. that such a faculty member may engage in, the following guidelines reference existing University and College standards and attempt to explicate them with Discipline-specific Guidelines and Criterion for Tenure and Promotion to the various ranks from Associate in through Senior Associate in Digital Arts and Sciences. By definition, each successive higher rank includes attainment of the standards required for the previous rank.

GENERAL JOB DESCRIPTION

***Assistant in, Associate in, and Senior Associate in (Specialty Faculty titles).** Candidates for these tenure ineligible specialty faculty positions must hold a master's degree in a field of specialization unless the administrator of the unit determines that experience and/or training is equivalent to the educational requirements. Authorship or co-authorship of significant publications in the field of specialization may be regarded as evidence of qualifying experience and training. Publications in Digital Arts and Sciences range from traditional printed materials to interactive digital media, documentation of digitally-empowered live and/or distributed performances, and other emergent media artifacts made possible by current technologies. Appointment as Associate in shall constitute a promotion from Assistant in and shall be based on additional qualifying education and/or experience and on accomplishments in performing assigned duties. Appointment as Senior Associate in shall constitute a promotion from Associate in and shall be based on additional qualifying education and/or experience and on accomplishments in performing assigned duties.

DISCIPLINE-SPECIFIC GUIDELINES for DIGITAL ARTS & SCIENCES (DAS)

For promotion from Assistant in Digital Arts & Sciences (DAS) to Associate In/Senior Associate In DAS, the individual must demonstrate “distinction” as measured by comparison to other professional faculty at AAU institutions comparable to the University of Florida, and internal rubrics as outlined herein. Promotion is based on clear evidence of sustained contribution and leadership in at least two areas of professional practice at the Digital Worlds Institute’s academic, research, service and production programs over the candidate’s career.

These contributions can be demonstrated in areas including:

- professional development and practice in interactive digital media
- scholarship in digital arts & sciences
- digitally-enhanced or empowered live or distributed performance practice
- supporting departmental and sponsored research initiatives as assigned
- departmental production support through either creative or technical activities (or some appropriate combination of both)
- design, programming, authorship and production of departmental interactive digital media assets

A multi-disciplined approach to professional development and practice in the areas that are integral to the Digital Worlds Institute is most appropriate. Candidates for promotion should excel in several discipline-based areas of Digital Arts & Sciences as noted above.

Specific Requirements

The faculty of the UF Digital Worlds Institute is composed of individuals from a variety of traditional and emerging core disciplines. Diversity in professional development and practice is most desirable; a combination of achievements among areas comprising the Digital Arts & Sciences is ideal. For promotion, individuals will be expected to demonstrate excellence in multiple factors from the following three categories.

1) Service

It is expected that faculty members will demonstrate active participation in the Institute by actively serving in various capacities that may include but are not necessarily limited to the following activities as approved by the supervisor:

- Participation in institute, college, and university committees
- Organizing or serving to offer assigned workshops, performances, seminars or other special DAS events
- Hosting visiting professionals that benefit the Institute's programs, the university community or profession
- Active participation (such as committee service or leadership positions) in local, regional and national DAS-related associations
- Initiating/implementing appropriate community and campus collaborations
- Maintaining professional relationships with local and regional institutions and corporate digital media entities to benefit student and the program
- Assisting as requested in generating or obtaining monetary support through grants, sponsorships, partnerships
- Assisting as requested in recruitment and development activities

2) Professional Development and Practice

Distinction in professional development and practice for the faculty shall be evidenced by a consistent pattern of excellence and effectiveness among multiple indicators, which may include but are not necessarily limited to the following:

- Peer-reviewed exhibition/publication of creative or technical work in DAS
- Peer-reviewed exhibition/publication of creative work as organizer or producer
- Peer-reviewed exhibition/publication of creative work as artist or programmer
- Presentation at professional seminars and workshops (online and off)
- Achievement of external recognition as evidenced by offices or appointed positions held in DAS-related organizations
- Authorship of creative publications as defined for the field of DAS
- Presentations before professional associations
- Investigator or a significant contributor on peer-reviewed grants
- Awards from recognized entities related to the digital arts & sciences

3) Teaching

Distinction in teaching shall be evidenced by a consistent pattern of excellence and effectiveness among multiple indicators that may include but are not necessarily limited to the following:

- Development of courses and educational events that meet the needs of the students of the Institute
- Development of programming and content such as lectures, presentations that serve to educate the greater UF/regional community
- Supervising independent studies, internships, and practicums for students of the Institute
- Development of new courses, and/or implementation of a DAS degree program(s)
- Ongoing revision of existing DAS courses to reflect the changing state of the discipline
- A sustained record of excellent student and peer evaluations considered in relation to the type of course.
- Achievement of significant awards or other recognition for teaching
- Accomplishments of DAS students directly mentored by the faculty member
- The development and implementation of continuing education courses or online courses
- Other activities may include the creative use of technology in teaching, assuming a leadership role in curriculum redesign or development, international course development, etc.